UPDATE FORM

BUSINESS REGISTRATION PERMIT

190 N. Litchfield Road, PO Box 5100, Goodyear, AZ 85338
Attn: Business Permits – 623-882-7874

To continue doing business in the City of Goodyear this renewal update must be completed and filed annually by December 31 with the Business License Division

Section I: Business Information – Changes or Updates

Business Permit No	**State Sales Tax No.**	**Email Address**
Business Name (Company or DBA)		**Legal Business Name (if different from business name)**
Business Location Address		**Mailing Address (if different from location)**
City **State** **Zip Code**		**City** **State** **Zip Code**
Business Phone		**No of Employees**

Section II: Contact Information – Changes or Updates

24-hour local contact information is required by the Goodyear Police Department for use in the event of an emergency. This person must be a key holder, and able to respond after hours to the physical business location if necessary.

1st	**Local Emergency Contact Name:**	_____	**Local Emergency Contact Phone:**	**( )** _____
2nd	**Local Emergency Contact Name:**	_____	**Local Emergency Contact Phone:**	**( )** _____
3rd	**Alarm Company Name:**	_____	**Alarm Company Phone :**	**( )** _____

PLEASE CHECK ALL CHANGES THAT APPLY

- ☐ Emergency Contact Changes
- ☐ New Mailing Address
- ☐ New Phone Number
- ☐ New Email Address
- ☐ Business Closed

Please update any changes to your business information on this form. Sign the form, and return it along with the Invoice and payment to the address noted above to avoid penalties. *****If you are no longer doing business in the City of Goodyear and you choose not to renew your permit, please write "Cancel" on the enclosed Invoice and provide the closing date.

Date Closed: _____

A penalty of $250.00 may be assessed to a business that fails or refuses to apply for, or renew a business permit within thirty (30) days of having received written notice by the City of Goodyear. Please mail early to avoid any penalties.

If you have any questions please call Business Permits at 623-882-7874.

I declare, under penalty of perjury, that this renewal has been examined by me, and is true and correct to the best of my knowledge.

_____
Printed Name Title

_____
Signature of Owner / Representative

_____
Date

Thank you for doing business in the City of Goodyear!

RETURN THIS COMPLETED FORM ALONG WITH YOUR INVOICE AND PAYMENT MADE PAYABLE TO THE CITY OF GOODYEAR TO THE ABOVE ADDRESS