Commercial/Industrial Alterations Design Review Application Checklist

- ❑ The application must be executed by the owner(s) of the subject property or an authorization letter executed by the owner(s) of the subject property shall be provided stating that the applicant is authorized to represent the property owner(s) in this application.

- ❑ One (1) digital copy of the entire application. Each document needs to be saved on a cd in .pdf format in accordance with the following the naming convention:
    1. Owner Authorization Letter [CIADR-OAL.PDF]
    2. Completed Application Checklist[CIADR-CKLST.PDF]
    3. Narrative [CIADR-N.PDF]
    4. Design Review documentation [CIADR-DRD.PDF]
    5. Outdoor Lighting and Photometric Plan [CIADR-OLPP.PDF]
    6. Legal Description [CIADR-LEGAL.PDF]

- ❑ Two (2) copies of a Project Narrative providing a general, but thorough, description of what is being proposed on the property, including how the design proposal is in conformance with the City of Goodyear Design Guidelines and other applicable City ordinances;

- ❑ Two (2) copies of the following Design Review documentation, which shall demonstrate compliance with Article 1-4 of the Zoning Ordinance:
    1. Color renderings of all building elevations (24” x 36” in size, folded to 9” x 12” in size) demonstrating compliance with Article 1-4 of the Zoning Ordinance, and if applicable, the approved planned development design guidelines;
    2. Black and white drawings of the conceptual floor plans for each proposed building;
    3. A materials board containing representative samples of all major exterior building materials proposed for use on the building.

- ❑ Two (2) copies of a Preliminary Outdoor Lighting and Photometric Plan (24” x 36” in size, folded to 9” x 12” in size) in accordance with Article 10 of the Zoning Ordinance.

- ❑ Two (2) copies of a Legal Description of the property.

- ❑ Application Fees: $1,250