DEVELOPMENT SERVICES DEPARTMENT

Building Safety Division

195 N. 145th Ave. Building D
Goodyear, AZ 85338
Phone: (623) 932-3005
Web site: www.goodyearaz.gov

TENANT IMPROVEMENT PERMIT APPLICATION

Project Name:_____

Property Address:_____

Sq. Ft.: _____ Parcel #: _____ Ste#: _____

Project valuation: _____ Site Lighting valuation: _____

Construction Type: _____ Occupancy Classification: _____ Occupant Load: _____

Specify use of occupancy _____

Property Owner: _____

Address:_____

City:_____ State:_____ Zip:_____

Email: _____

Contact name for inspections: _____

Contact phone # for inspections: _____

Contact Person:_____

Address:_____

City:_____ State:_____ Zip:_____

Phone:_____ Fax:_____

Email:_____

Licensed Contractor: (Required prior to permit issuance!)

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

ROC License #: _____ Class: _____

AZ State Tax #: _____ Phone #: _____

Signature of Owner/Owner's

Representative:_____ Date:_____

This application is hereby made for permission to do the following (detailed description of work MUST be provided): _____

_____

_____

ALL SUBMITTALS FOR THE ABOVE ARE TO INCLUDE THE FOLLOWING:

☐Project Data ☐Site/Location Plan
☐Design Professional's Seal, Signed, Dated, Expiration Date
☐Index Sheet – All Sheets Referenced in Plan Set
☐Demo Plan, if applicable ☐Site Lighting/Photometrics, if applicable
☐Floor Plan ☐Detail Sheet(s), Walls, ADA, etc
☐Electrical ☐Plumbing ☐Mechanical
☐*Subsequent Reviews:* Written Response to Reviewer's Comment Letter
☐ *Subsequent Reviews:* Previous Review Redlined Plan Set(s)

FOR OFFICE USE ONLY:

☐Special Inspection Certificate & Resumes for each Special Inspector
☐Bond Exemption Certificate from AZ Dept. of Revenue – projects $50,000+
☐Business Registration Permit or completed application - $75.00 fee applies
☐Other: _____
☐**Fees:** _____

Check Fire Permits Applicable to this Project (Attach Associated Application for Verification and/or Permit in the Field):

☐**Fire System Verification (C.O.G.: assigned to Building Permit in comments)**
Fire Sprinkler Verification. No modifications to existing fire suppression system.
Fire Alarm Verification. No modifications to existing fire alarm system.

☐**Fire Alarm Permit in the Field. All the following criteria must be met:**

- Maximum of 5 devices moved, added, deleted (any combination). May include power booster.
- Building or space maximum of 3,000 sq.ft.
- Occupancy Classification B,M.or S-1.
- No smoke management or smoke control system.

☐**Fire Sprinkler Permit in the Field. All of the following criteria must be met:**

- Maximum of 20 fire sprinklers moved, added, deleted (any combination).
- Building or space maximum of 3,000 sq.ft.
- Occupancy Classification B,M.or S-1.

Permits Required when NOT a Verification or Permit in the Field. Complete Deferral Application on Reverse Side. Separate Plan Submittal Required.

☐Fire Sprinkler System (Tenant Improvement)
☐Fire Alarm System (Tenant Improvement)

Date Filed: _____ Rcvd By: _____ Permit #: _____ Plan Review Fee Rcvd: _____

DEFERRAL REQUEST APPLICATION

Project Name:_____ Permit #:_____

Property Address:_____

Sq. Ft.: _____ Parcel #: _____ Lot#: _____

Associated Building Permit #: _____

Project valuation: _____ City's valuation: _____

Property/Business Owner: _____

Architect/Engineer _____

Address:_____

City:_____ State:_____ Zip:_____

Phone:_____ Fax:_____

Email:_____

I_____acknowledge and agree to comply with the statement below pertaining to deferral of plans.

Signature of Architect/Engineer_____ Date_____

Contact Person:_____

Address:_____

City:_____ State:_____ Zip:_____

Email: _____

I_____acknowledge and agree to comply with the statement below pertaining to deferral of plans.

Signature of Owner/Owner's Representative_____ Date_____

Licensed Contractor: (Contractor performing work to be deferred – if contractor is known at this time). If more than one contractor involved, additional contractor information may be attached.

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

ROC License #: _____ Class: _____

AZ State Tax #: _____ Phone #: _____

I_____acknowledge and agree to comply with the statement below pertaining to deferral of plans.

Signature of Contractor_____ Date_____

Deferred permit application submittals shall be obtained within 45 calendar days of issuance date of the building permit. In addition, no rough (frame, electrical, plumbing, or mechanical) inspections shall be scheduled prior to the issuance of **all** permits and/or approvals of deferred plans and/or deferred permit applications.

If the permits and/or approvals of all deferred plans and deferred permit application submittals have not been obtained within 45 calendar days of the issuance of the building permit for this project, the Chief Building Official shall issue a stop work order on all work at the site.

NOTE: The review time for deferred plans submittals and deferred permit applications submittals is longer than 45 calendar day time period. Applicant needs to consider the applicable review time frames and submit the deferred plans and permit application submittals well before having the building permit issued.

LIST ALL SUBMITTALS TO BE REQUESTED FOR DEFERRAL

Signature of Chief Building Official_____ Date_____

OPERATIONAL PERMITS

All boxes shall be checked with the applicable 'YES' or 'NO'

CHECK ALL THAT APPLY		
YES	NO	
☐	☐	1. Operation of a special amusement building (105.6.2);
☐	☐	2. Aircraft servicing or repair and aircraft fuel-servicing vehicles in High-Hazard (Group H) occupancies and in any Storage (Group S) Occupancies (105.6.3)
☐	☐	3. Operation of a carnival or fair (105.6.4)
☐	☐	4. Storage, use, or handling at normal temperature and pressure (NTP) of compressed gases in excess of amounts listed in Table 105.6.8 of the International Fire Code (105.6.8)
☐	☐	5. The placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in a covered mall (105.6.9)
☐	☐	6. The display of liquid or gas fired equipment in a covered mall (105.6.9)
☐	☐	7. The use of open-flame or flame producing equipment in a covered mall (105.6.9)
☐	☐	8. To produce, store, transport on site, use, handle or dispense cryogenic fluids in excess of the amounts listed in Table 105.6.10 of the International Fire Code (105.6.10)
☐	☐	9. Cutting operations and welding operations (105.1.11)
☐	☐	10. Dry cleaning operations (105.6.12)
☐	☐	11. Modifications of existing dry cleaning operations if the modification involves the use of a more hazardous cleaning solvent than is used in the existing operations (105.6.12)
☐	☐	12. Operation of exhibits and trade shows (105.6.13)
☐	☐	13. Manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks, or pyrotechnic special effects (105.6.14)
☐	☐	14. Use and/or operation of a pipeline for the transportation within facilities of flammable or combustible liquids (105.6.16)
☐	☐	15. Storage, handling, or use of Class I liquids in excess of:
☐	☐	a. 5 gallons (19 L) in a building
☐	☐	b. 10 gallons (37.9 L) outside of a building (105.5.16)
☐	☐	16. Storage, handling, or use of Class II or Class IIIA in excess of:
☐	☐	a. Liquids in excess of 25 gallons (95 L) in a building
☐	☐	b. 60 gallons (227 L) outside a building (105.5.16)
☐	☐	17. To remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved, stationary on-site pumps normally used for dispensing purposes (105.5.16)

OPERATIONAL PERMITS

All boxes shall be checked with the applicable 'YES' or 'NO'

CHECK ALL THAT APPLY		
YES	NO	
☐	☐	18. To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used (105.5.16)
☐	☐	19. To place temporarily out of service (for more than 90 days) an underground flammable or combustible liquid tank, a protected above-ground flammable or combustible liquid tank, or an above-ground flammable or combustible liquid tank (105.5.16)
☐	☐	20. To change the type of contents stored in a flammable or combustible liquid tank to a material that poses a greater hazard than that for which the tank was designed and constructed (105.5.16)
☐	☐	21. To manufacture, process, blend or refine flammable or combustible liquids
☐	☐	22. To dispense liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing facilities (105.5.16)
☐	☐	23. To use a site to dispense liquid fuels from tank vehicles into fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing facilities (105.5.16)
☐	☐	24. To operate a fruit or crop ripening facility or to conduct a fruit-ripening process using ethylene gas (105.5.16)
☐	☐	25. To engage in fumigation or thermal insecticidal fogging (105.6.19)
☐	☐	26. To maintain a room, vault or chamber in which a toxic or flammable fumigant is used (105.6.19)
☐	☐	27. To store, transport onsite, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.20 (105.6.20)
☐	☐	28. To store, handle or use hazardous production materials (105.6.21)
☐	☐	29. To use a building, or any portion of a building, as a high-piled storage area exceeding 500 square feet (46 m²) (105.6.22)
☐	☐	30. Storage and use of LP-gas (105.6.27)
☐	☐	31. Operation of cargo tankers that transport LP-gas (105.6.27)
☐	☐	32. Kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground (105.6.30)
☐	☐	33. Use and handling of pyrotechnic special effect material
☐	☐	34. Air-supported temporary membrane structures or a tent having an area in excess of 400 square feet (37m²) or a canopy in excess of 700 square feet (65m²) (105.6.43 as modified in code)
☐	☐	35. Outdoor public or private assembly event with projected attendance of 100 or more persons and outdoor public or private assembly events if 50 or more persons will be confined by permanent or temporary barricade or fencing (105.6.47)

TENANT IMPROVEMENT PROJECT DATA SHEET

Permit#: _____ **Project name:** _____ **Address:** _____

Code Year (Building, Fire, Plumbing, Mechanical, Electrical)	**Special Inspections**			
Construction Type:				
Occupancy Type / S.F. /Occupant Load				
Occupancy Type / S.F. /Occupant Load				
Occupancy Type / S.F. /Occupant Load				
Occupancy Type / S.F. /Occupant Load	**Water Meter(s)** (each water meter should be detailed separately below)			
Total S.F.	☐Domestic ☐Landscape	Water Meter Size		*Please check one ☐Positive Displacement ☐Turbine ☐Compound
Total Occupant Load	☐Domestic ☐Landscape	Water Meter Size		*Please check one ☐Positive Displacement ☐Turbine ☐Compound
OFFICE USE ONLY	☐Domestic ☐Landscape	Water Meter Size		*Please check one ☐Positive Displacement ☐Turbine ☐Compound
Total Calculated Valuation:	☐Domestic ☐Landscape	Water Meter Size		*Please check one ☐Positive Displacement ☐Turbine ☐Compound
Shell Building @ 80%	☐Domestic ☐Landscape	Water Meter Size		*Please check one ☐Positive Displacement ☐Turbine ☐Compound

Water Pressure	
Total Fixture Units	
Electrical Service Size	
Water Pressure	
Water Purveyor	

Comments:

All project data on this form has been verified by Plans Examiner: _____

Date: _____

OFFICE USE ONLY

Utility development fee TOTAL for the water meters described above is:

By signing below you authorize the City of Goodyear to purchase the water meters listed above. Your signature acknowledges that there are no refunds for **water meters** that are purchased by the City of Goodyear on behalf of this project. All other development fees may be refunded once a written request is received by the City of Goodyear's Development Services Department. If the water meter(s) noted above are incorrect, all civil, landscape and construction drawings will need to be revised to reflect the correct water meter size(s), type(s) and quantities.

_____ _____

Signature of Owner/Owner's Authorized Representative Date

******Please contact our Public Works Department at 623-932-3010 for meter install questions.***