DEVELOPMENT SERVICES DEPARTMENT

Building Safety Division

195 N. 145th Ave. Building D
Goodyear, AZ 85338
Phone: (623) 932-3004
Web site: www.goodyearaz.gov

PRE-APPLICATION MEETING

Project Name:_____

Property Address:_____

Sq. Ft.: _____ Parcel #: _____ Lot#: _____

Property Owner: _____

Address:_____

City:_____ State:_____ Zip:_____

Email: _____

Business Owner Email: _____

Signature of Owner/Owner's Representative: _____ Date:_____

Contact Person:_____

Address:_____

City:_____ State:_____ Zip:_____

Phone:_____ Fax:_____

Email:_____

Meeting attendees (please list names and email addresses for notification purposes):

_____

_____

_____

_____

_____

_____

_____

A Pre-Application meeting shall be held prior to the submission of application(s) in the following cases **(please check all that apply):**

i. ☐For permit(s) related to the construction, alteration, movement, enlargement, replacement, repair, installation of equipment, removal and demolition of any building, structure, and appurtenances connected or attached to such buildings or structures in excess of 100,000 square feet for any occupancy subject to the requirements of the IBC and for any multi-family residential occupancy; or

ii. ☐If, because of the limited scope of work to be performed, applicant wants to submit permit applications without plans; or

iii. ☐If applicant wants to defer submittal of any required plans or permits

iv. ☐A pre-application meeting shall be held prior to the submission of application(s) for permit(s) related to the construction, alteration, movement, enlargement, replacement, repair, installation of equipment, removal and demolition of any building, structure, and appurtenances connected or attached to such buildings or structures for which the eventual occupancy and/or use will require an operational permit from the City of Goodyear Fire Department. The following is a general summary of the types of activities that require operational permits; exceptions apply to certain of the categories, so if there is a question as to the need for an operational permit, refer to the IFC and/or contact the Building Official at 623-932-3004:

Refer to page 2 for operational permits

At the time of or after the submittal of this application, the applicant shall schedule a Pre-Application meeting, which shall be held no earlier than one week after the submittal.

For Staff Use Only:	
Date of Pre-Application Meeting:	Time of Pre-Application Meeting:

Date Filed: _____ Rcvd By: _____ Permit #: _____ Plan Review Fee Rcvd: _____

CHECK ALL THAT APPLY		
YES	NO	
☐	☐	1. Operation of a special amusement building (105.6.2);
☐	☐	2. Aircraft servicing or repair and aircraft fuel-servicing vehicles in High-Hazard (Group H) occupancies and in any Storage (Group S) Occupancies (105.6.3)
☐	☐	3. Operation of a carnival or fair (105.6.4)
☐	☐	4. Storage, use, or handling at normal temperature and pressure (NTP) of compressed gases in excess of amounts listed in Table 105.6.8 of the International Fire Code (105.6.8)
☐	☐	5. The placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in a covered mall (105.6.9)
☐	☐	6. The display of liquid or gas fired equipment in a covered mall (105.6.9)
☐	☐	7. The use of open-flame or flame producing equipment in a covered mall (105.6.9)
☐	☐	8. To produce, store, transport on site, use, handle or dispense cryogenic fluids in excess of the amounts listed in Table 105.6.10 of the International Fire Code (105.6.10)
☐	☐	9. Cutting operations and welding operations (105.1.11)
☐	☐	10. Dry cleaning operations (105.6.12)
☐	☐	11. Modifications of existing dry cleaning operations if the modification involves the use of a more hazardous cleaning solvent than is used in the existing operations (105.6.12)
☐	☐	12. Operation of exhibits and trade shows (105.6.13)
☐	☐	13. Manufacture, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks, or pyrotechnic special effects (105.6.14)
☐	☐	14. Use and/or operation of a pipeline for the transportation within facilities of flammable or combustible liquids (105.6.16)
☐	☐	15. Storage, handling, or use of Class I liquids in excess of:
☐	☐	a. 5 gallons (19 L) in a building
☐	☐	b. 10 gallons (37.9 L) outside of a building (105.5.16)
☐	☐	16. Storage, handling, or use of Class II or Class IIIA in excess of:
☐	☐	a. Liquids in excess of 25 gallons (95 L) in a building
☐	☐	b. 60 gallons (227 L) outside a building (105.5.16)
☐	☐	17. To remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved, stationary on-site pumps normally used for dispensing purposes (105.5.16)

CHECK ALL THAT APPLY		
YES	NO	
☐	☐	18. To operate tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used (105.5.16)
☐	☐	19. To place temporarily out of service (for more than 90 days) an underground flammable or combustible liquid tank, a protected above-ground flammable or combustible liquid tank, or an above-ground flammable or combustible liquid tank (105.5.16)
☐	☐	20. To change the type of contents stored in a flammable or combustible liquid tank to a material that poses a greater hazard than that for which the tank was designed and constructed (105.5.16)
☐	☐	21. To manufacture, process, blend or refine flammable or combustible liquids
☐	☐	22. To dispense liquid fuels into the fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing facilities (105.5.16)
☐	☐	23. To use a site to dispense liquid fuels from tank vehicles into fuel tanks of motor vehicles at commercial, industrial, governmental, or manufacturing facilities (105.5.16)
☐	☐	24. To operate a fruit or crop ripening facility or to conduct a fruit-ripening process using ethylene gas (105.5.16)
☐	☐	25. To engage in fumigation or thermal insecticidal fogging (105.6.19)
☐	☐	26. To maintain a room, vault or chamber in which a toxic or flammable fumigant is used (105.6.19)
☐	☐	27. To store, transport onsite, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.20 (105.6.20)
☐	☐	28. To store, handle or use hazardous production materials (105.6.21)
☐	☐	29. To use a building, or any portion of a building, as a high-piled storage area exceeding 500 square feet (46 m²) (105.6.22)
☐	☐	30. Storage and use of LP-gas (105.6.27)
☐	☐	31. Operation of cargo tankers that transport LP-gas (105.6.27)
☐	☐	32. Kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground (105.6.30)
☐	☐	33. Use and handling of pyrotechnic special effect material
☐	☐	34. Air-supported temporary membrane structures or a tent having an area in excess of 400 square feet (37m²) or a canopy in excess of 700 square feet (65m²) (105.6.43 as modified in code)
☐	☐	35. Outdoor public or private assembly event with projected attendance of 100 or more persons and outdoor public or private assembly events if 50 or more persons will be confined by permanent or temporary barricade or fencing (105.6.47)

PRE-APPLICATION MEETING NOTES:

i. Applicable zoning limitations and/or requirements:

ii. Project Timing:

iii. Submittal requirements:

a. Bond Exemption requirements:

b. Standards, including modifications of uniform codes adopted by the City, as applicable

iv. Possibility of Deferred Submittals:

a. Site plan

b. Plans

c. Fire Construction Permits

v. Timing of submittals for any Deferred Submittals:

vi. Review Process:

vii. Need for Special Inspections:

Miscellaneous Notes: