

Submittal Checklist



Engineering and Development Services 14455 W. Van Buren St, Bldg D, Goodyear, AZ 85338 (623) 932-3004, Opt. 2

Commercial – Photovoltaic

This checklist has been provided to assist the applicant in assembling documentation needed for a complete submittal. All plans shall be clear and readable, drawn to scale (1/4" per Ft preferred), landscape orientation, and on appropriate size paper as indicated below. Only complete submittals will be accepted for plan review. Please contact Engineering and Development Services with questions regarding the required materials.

- Completed Building Permit Application – All fields required including the following:
 - Number of inverters
 - Total Kilowatt rating
 - Indicate whether overcurrent for de-rate is proposed
 - Digital signatures will not be accepted
- Two copies of a site plan including:
 - Property dimensions
 - Setbacks to all property lines (Freestanding structures only)
 - Location of all electrical equipment
 - Label adjacent streets
- Two sets of construction plans rolled separately (Minimum 24"X36" drawn to 3/16" scale) signed and sealed by an Arizona Licensed Design Professional to include the following:
 - Cover sheet including:
 - Current codes
 - Sheet index that matches the plan sheets provided
 - Array mounting, module, and inverter cut sheets
 - Photovoltaic plans (Three line diagram)
 - One line diagram (If new service/subpanel is proposed)
 - Load calculations (De-rate only)
- Other: _____
- Completed Application Checklist (This form)
- Fees: \$100.00