



Memorandum

Date: 3/23/20
From: Christopher Baker, Development Services Director

Development Community Partners:

The health and wellbeing of the public and our team members are our most important priority. During these uncertain times, we are all adapting and we appreciate the collaboration so that we can successfully provide service to you. In accordance with CDC guidelines, we are implementing the following:

The following building inspection requests need to be elevated to Eric Bee, Building Inspection Supervisor for evaluation, coordination, and assignment until further notice:

- Occupied structures – We will approach these as generally being postponed for homes and businesses (meaning inspections that require inspectors to walk into/through an occupied space). However, if the occupied structure needs an inspection to be approved in order to have safe occupancy (i.e. water, electric, gas) – we will perform those inspections. Outdoor inspections such as pools and patio covers are not impacted.
- TIs without separate construction entrances – We will be requiring that PPE be provided for the inspection staff.

Please contact Randy Westacott or Eric Bee with any questions.

Randy Westacott - Building Official

Eric Bee - Building Inspections Supervisor

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We are taking the necessary precautions due to the recent COVID-19 developments, and want to ensure that we are doing our part to slow the spread and protect the health and safety of our customers, the public, and our employees. We reserve the right to not perform an inspection if the safety of the public and employees cannot be secured.

Thank you again for your patience, cooperation, and adaptability during this time.