

# Residential Addition/Alteration Submittal Guide

## Online Application Information:

Submit applications at [www.goodyearaz.gov/development](http://www.goodyearaz.gov/development)

Application Type: Building Applications

Project Type: Residential Construction –  
Addition/Alteration

## Upload and Submit:

Checked files are the required files to submit with the application.

- Construction Plans Including:
  - Cover Sheet with the Following:
    - Current Codes
    - Sheet Index Matching the Plan Sheets Provided
    - Project Name
    - Project Address
  - Site Plan Including the Following:
    - Existing Structures
    - Proposed Construction, Labeled and Dimensioned
    - Property Dimensions
    - Setbacks to Property Lines from Proposed Structure
    - Lot Coverage (All Areas Under Roof)
    - Height of Existing Structure
    - Height of Proposed Structure
  - Foundation Plan
  - Floor Plan with Dimensions and Labeled Rooms/Spaces
  - Roof Plan
  - Framing Plan
  - Elevations (All Sides) Including:
    - Material and Color
    - Finished Grade
    - Finished Floor
    - Header Height
    - Plate Height
    - Roof Height (To Peak or to Top of Parapet)
  - Electrical Plan Including Fixture-Receptacle Layout
  - Labeled Rooms/Spaces

### ATTENTION:

This submittal guide is a reference/resource for applicants to prepare for submitting an application. This document is not required to be included with your attachments.

Items checked on this guide should be uploaded in your attachments. Plan sets may be uploaded as multi-page PDFs.

If the box is not checked, these items are not required but may be included if needed and can be uploaded to your project as a "Supporting Document."

## Fees Due:

Plan review and permit fees are paid at time of permit issuance.